

HEALTH, SAFETY AND ENVIRONMENT POLICY

CONTENTS

Section

1. General Statement of Intent
2. Responsibilities
3. Responsibilities for CDM – Construction and Design Management Notifiable Projects
4. Communication and Consultation with Employees
5. PPE – Personal Protective Equipment
6. Accident Reporting
7. First Aid
8. General Fire Safety
9. Emergency Procedure
10. Training
11. Rules for Contractors and Visitors
12. House Keeping
13. Audit, Management Review, Safety Inspections
14. COSHH – Control of Substance Hazardous to Health
15. Manual Handling
16. Plant, Equipment, Power and Hand Tools
17. Risk Assessment
18. Visual Display Equipment
19. Noise
20. Vibration
21. Asbestos
22. Welfare
23. Alcohol and Drugs
24. Smoke Free Policy
25. Road Safety Policy
26. Relevant Legislation.

OYKSI/HSEPOLICY

HEALTH, SAFETY AND ENVIRONMENT POLICY

GENERAL STATEMENT OF INTENT

Our safety policy is to provide and maintain safe healthy working conditions, equipment, plants, system of work and work environment for our employees, extending same to authorized supervising personnel, inspectors and visitors and to provide such information, training and supervision as may be required for all that are involved in our projects. Oyaaksi Engineering Limited, accepts responsibility for the health and safety of all other people who may be affected by our activities.

No satisfactory and successful project can be achieved under unhealthy and unsafe work conditions hence health and safety are integral part of all our project works. An optimal performance of any work personnel can only be achieved under a healthy and safe environment, hence our employees are suitably trained and certified healthy and fit enough to be assigned any role in all our projects both in the office and in the field or project sites. Therefore, the enforcement of compliance to all safety rules are of paramount importance to our establishment in all our work activities. Strict adherence to the use of PPE is not taken for granted. The increasing wide spread of the COVID19 virus is life threatening hence the adherence to all COVID 19 rules and guide lines to effective work operations amidst the pandemic is given priority throughout our work places. A healthy mind working under a safe environment or conditions is more likely to live long and efficiently productive thus helping to boost the company's optimal production and service delivering capacity at all time.

Find herein, allocation of duties and safety management and enforcement rules set out by our company.

Signed.....
Engr. Henry Oyakhire Adebamah
(Managing Director)

.....

RESPONSIBILITIES

1. All health and safety responsibility of Oyaaksi Engineering Limited is that of:
Engr. Henry Oyakhire Adebamah
2. Health and Safety policy formulation and implementation and nomination of temporary work coordinator is the responsibility of Elvis E Osung
3. Strict compliance to all health and safety related rules for Oyaaksi Engineering Limited is the responsibility of Grace Emole Ojiugo

Responsibilities of Directors and Senior Managers:

The major responsibilities of all directors and senior managers are:

To ensure adequate training of all staff on health and safety related matters

To keep up to date requirements of all health and safety regulations

To insist on safe working conditions

To ensure adequate provision are made during the planning stage of all projects for welfare and first aid equipment and equipment to treat injuries and accident cases

To enforce proper accident reporting and ensure necessary and appropriate actions are taken to avert similar occurrence

To ensure the provision of adequate financial budget or allocation for all health and safety related matters

To ensure disciplinary measures against staff who default in carrying out safety rules

Equipment Managers:

The major responsibilities of Equipment managers are:

- To ensure that safety compliance certificates are obtained from vendors where equipment are hired for any project.
- To ensure that all equipment sent to site are guarded and equipped with safety devices and tested in accordance with the use of Work Equipment Regulations and the Electricity at Work Regulations
- To ensure periodic check and maintenance of all works equipment
- To inform Equipment Supervisor the conditions of newly acquired or hired equipment before being used at site
- To ensure that only authorized operators are assigned to use equipment they are trained to use during any work operation

Managers, Site Supervisors and Foremen:

The major responsibilities of the managers, site supervisors and foremen are:

- To cooperate with the safety officer, act on his recommendation for any project
- To know the requirement of the Construction, Design and Management regulations and other regulations associated with any project being undertaken
- To ensure that where contract is notifiable under CDM, Construction Phase Plan – CPP is developed, implemented and maintained
- To pass relevant information to the Principal Designer for inclusion in Health and Safety file
- To locate an accessible and prominent position at site and display the notification of the project to health and safety executive
- To provide adequate signage warning
- To ensure the provision of adequate welfare facilities at site for the convenience of all workers and visitors
- To secure and hoard sites from unauthorized persons or animal
- To locate all existing services and provide necessary signage to indicate their presence
- To plan and ensure sites are kept clean always
- To see that proper first aid treatment is given to a casualty and ensure that such casualty is taken to the nearest medical facility where the company maintains retainership agreement
- To set personal examples for all safety rules

OYKSI/HSEPOLICY

Health and Safety Manager

The major responsibilities of the Health & Safety Manager are:

To advise the management of the company on the appropriate PPE required for any project

To advise on changes in legislation

To advise the management on potential hazards on any new contract before the commencement of work at site

To advise management on preventing injuries to personnel and damages to equipment

To advise management on further improvement on existing work methodology or technique

To carry out site surveying ensuring that all necessary health and safety facilities have been provide and are at the right positions at site

To assist with safety training for all levels of workmen

To be part of site management meetings and make relevant contributions on matters related to safety at the site

To determine the causes of accident at site and recommend measures to avert such occurrences

To keep contact with professional bodies

To keep update with recommended codes of safety practices

Section3